

MEETING DETAILS											
Time and Date	2:00 pm, Wednesday, 3 August 2011										
Venue	A+ Trust Room, Clinical Education Centre, Level 5, Auckland City Hospital, Grafton										
1	KARAKIA										
	The Chair declared the meeting open at 2:15pm. Naida Glavish led the meeting with the karakia.										
2	ATTENDANCE AND APOLOGIES										
	<p>Board Members</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Dr Lester Levy (Chair)</td> <td style="width: 50%;">Jo Agnew</td> </tr> <tr> <td>Peter Aitken</td> <td>Judith Bassett</td> </tr> <tr> <td>Susan Buckland</td> <td>Dr Chris Chambers</td> </tr> <tr> <td>Dr Lee Mathias</td> <td>Robyn Northey</td> </tr> <tr> <td>Gwen Tepania-Palmer</td> <td>Ian Ward</td> </tr> </table> <p>Management in Attendance</p> <p>Garry Smith - Chief Executive Dr Denis Jury – Chief Planning & Funding Officer Dr Margaret Wilsher – Chief Medical Officer Brent Wiseman - Chief Financial Officer Greg Balla – Director Performance and Innovation Taima Campbell – Executive Director Nursing Naida Glavish – Chief Advisor Tikanga, General Manager Maori Health Janice Mueller – Director Allied Health Vivienne Rawlings – General Manager Human Resources Ian Bell - Board Administrator</p> <p>Apologies</p> <p>Rob Cooper was still on leave of absence.</p>	Dr Lester Levy (Chair)	Jo Agnew	Peter Aitken	Judith Bassett	Susan Buckland	Dr Chris Chambers	Dr Lee Mathias	Robyn Northey	Gwen Tepania-Palmer	Ian Ward
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3	CONFLICTS OF INTEREST										
	There were no declarations of conflicts of interest for any item on the agenda.										
4.1	CONFIRMATION OF MINUTES 6 JULY 2011										
	<p>An email had been received from the complainant about smoking on-site thanking the Board for the way it had responded. Security guards were now more active and while there was still some staff dissatisfaction a quit line, hotline and web activity had increased with 75 suggestions for improvement from people. Children in Starship had done artwork in relation to the quit smoking message which would be shared at the next meeting. The interview on Morning Report was also noted.</p> <p><u>Moved Gwen Tepania-Palmer; seconded Robyn Northey</u></p> <p><i>That the minutes of the Auckland District Health Board meeting held on 6 July 2011 with the amendment deleting the comment on staff performance be confirmed as a true and correct record.</i></p> <p><u>Carried</u></p>										

5	ACTION POINTS 6 JULY 2011
	A number of actions had been covered in the CPHAC meeting and the Board had received 3 weekly updates on primary care. Categorising the primary care initiatives was work in progress.
7.1	CHIEF EXECUTIVE'S REPORT
	<p>The Chief Executive thanked the Board for their support during his medical leave and acknowledged Denis Jury as Acting CEO and the whole leadership team.</p> <p>There would be a more comprehensive review of the end of year results and targets next month and the Communications team were working on a publication that would include delivery to the District Annual Plan and savings plan. The new year had commenced and it was very important to maintain achievement of the targets. DHBs had agreed to continue with the existing Community Pharmacy agreement now that a process had been agreed to develop a new contract.</p> <p>The question of how GPs are credentialed for primary care surgical was raised, both who undertakes the credentialing and on what basis. This would become a wider issue particularly as more services are devolved into the primary care setting. A paper on credentialing would be provided.</p> <p>Living within our means should not be restricted simply to seeking savings but also used to enhance productivity and change.</p> <p>A definitive and sustainable ADHB solution to cardiac waiting lists numbers is urgently required.</p>
7.2	Minister's Six Health Priorities
	The immunisation target had been met. A number of strategies had been tried, including a resource in Starship, but now coordinators were working with practices and sharing best practice. The 3 Diabetes Coordinators were starting to show results. The roles of coordinators may be combined.
7.3	Towards Excellence
	<p>The work of Dr Divya Dhar was acknowledged.</p> <p>The proposal was that of an Academic Health Alliance, working with the Faculty of Medical and Health Sciences and other faculties of the University of Auckland such as the Business School, Law and IT. It was thought that label excellence had to be earned and it was proposed that through the Alliance, research and teaching the aspiration of excellence would be achieved. A starting point would be with two HSGs (oncology, both medical and radiation, and cardiac inclusive of cardiology). It would be important to avoid complex governance arrangements and to ensure that the alliance was not exclusive of the private sector. <u>Moved Gwen Tepania-Palmer; seconded Lee Mathias</u></p> <p><i>That the ADHB Board supports the concept of an Academic Health Alliance with the Faculty of Medical and Health Sciences, University of Auckland and the private sector where relevant.</i></p> <p><u>Carried</u></p>

7.4	<p>NORTHERN REGIONAL HEALTH PLAN BUDGET</p>
	<p>The Board had previously approved its share of \$1.2m based on PBF with this proposal being on the “First Do No Harm” component.</p> <p><u>Moved Lester Levy; seconded Jo Agnew</u></p> <p><i>That the ADHB Board approves its population based share of the additional \$955,000 budget for the “First Do No Harm Campaign” element of the Northern Region Health Plan for 2011/2012 subject to:</i></p> <ul style="list-style-type: none"> (a) <i>clarification of the IHI contract and probity assurances, \$300k total budget expenditure;</i> (b) <i>CEO signoff on acceptable project costing and scope for regional spatial and asset management plan (\$150k total cost), Information Systems and Population Health Workstream (\$100k total cost) and advance care planning and training (\$150k total cost);</i> (c) <i>Only actual costs to be charged with no substitution without ADHB signoff as per relevant delegation of authority;</i> (d) <i>ADHB receiving a PBF share of the training places available and;</i> (e) <i>Monthly project reporting on all milestones in the plan, including monthly reporting on expenditure against budget.</i> <p><u>Carried</u></p>
8.1	<p>Committee Recommendations</p>
	<p>After Hours Proposal for Auckland Metro Region</p> <p>The CPHAC Committee had noted the proposal but made no agreement to increase funding. There was a concern about lack of detail and the capacity to make the timeline of 1 September. The update was noted.</p> <p>Community Pharmacy Contract Renewal</p> <p>The existing contract had been agreed to be rolled over to 30 June 2012.</p>
10.1	<p>Finance Committee Recommendations</p>
	<p>University Steam Agreement Extension</p> <p><u>Moved Lee Mathias; seconded Robyn Northey</u></p> <p><i>That the Board agrees that:</i></p> <ol style="list-style-type: none"> 1. <i>Upon expiry of the current steam agreement, to enter a new agreement to supply steam to the University of Auckland’s School of Medicine campus for a further ten years. The new agreement will commence on 1 November 2012 and have an estimated annual value of approximately \$340,000 p.a.</i> 2. <i>The CEO be delegated authority to execute the contract.</i> <p><u>Carried</u></p> <p>Roster and Timesheet Automation Project (RiTA)</p> <p><u>Moved Lee Mathias; seconded Robyn Northey</u></p> <p><i>That the Board approves and seeks National IT approval to the commitment of \$2m of capital and opex of \$543k pa for the implementation by ADHB of a regional Roster and Timesheet Automation project.</i></p> <p><u>Carried</u></p> <p>Annual Report Financial Information 2011</p> <p>The Board asked that a draft resolution be circulated to address all the issues related to the</p>

Annual Report financial information being the revaluation of property, audit management letter signoff, letter of representation etc. This is to be circulated to members to respond by email by close of business on Monday.

Crown Funding Agreement Extension of Term until 30 June 2012

Moved Ian Ward; seconded Chris Chambers

That the ADHB Board:

- *Notes the proposal of the Minister of Health to extend the term of the existing Crown Funding Agreement (CFA) until 30 June 2012, and*
- *Agrees to the Minister's proposal to make the following substitutions in the CFA*
- *Substitute all references in the CFA to "District Annual Plan" or "DAP" with "Annual Plan" or "AP". This is to reflect changes made by the New Zealand Public Health and Disability Amendment Act 2010.*
- *Approves the extension of term of the CFA for the period 1 July 2011 to 30 June 2012, estimated amount \$987m (GST excl).*

Carried

Tamaki 300: Pathways to Health Careers Programme

This is a complex initiative and would be discussed by the Board in public exclusion.

10.2 Finance Report

The financial results were noted.

14 PUBLIC EXCLUSION

Moved Jo Agnew; seconded Robyn North

That, in accordance with the provisions of Schedule 3, Clauses 32 and 33, of the New Zealand Public Health and Disability Act 2000, the public be excluded for consideration of Item 14

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under the above clause for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this resolution in relation to each matter:	Ground(s) under clause 34 for the passing of this resolution:
14.1 Confidential Board Minutes 6 July 2011	To enable the Board to carry on without prejudice or disadvantage commercial activities and negotiations: Official Information Act 1982 s.9(2)(i) and s.9(2)(j)	That the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under s 9 of the Official Information Act 1982.
14.2 Human Resources		
14.3 Criteria Leased ADHB Premises		
14.4 Ministerial Consent to NRSSO		

Carried

Matters discussed in public exclusion were the Confidential Minutes 6 July 2011, Human Resources; Criteria Leased ADHB Premises, Ministerial consent to NRSSO and the Tamaki 300: Pathways to Health Careers Programme.

Moved Robyn Northey; seconded Lee Mathias

That the ADHB Board meeting resume in public.

Carried

	NEXT MEETING
	<p>The meeting closed at 4:30 pm</p> <p>The next scheduled meeting is: 2:00pm, Wednesday, 7 September 2011 A+ Trust Room Clinical Education Centre Level 5, Auckland City Hospital Grafton</p>
	<p>CONFIRMED</p> <p>CHAIR: DATE:</p>