

Minutes of the meeting of the Auckland DHB and Waitemata DHB

**Community & Public Health Advisory Committees**

**Wednesday 10 August 2011**

held at Waitemata DHB Boardroom, Level 1, 15 Shea Terrace, Takapuna  
commencing at 2.03p.m

**COMMITTEE MEMBERS PRESENT:**

Lee Mathias (Committee Chair) (ADHB Deputy Chair)  
Warren Flaunty (Committee Deputy Chair) (WDHB Board Member)  
Lester Levy (ADHB and WDHB Board Chair)  
Max Abbott (WDHB Deputy Chair)  
Peter Aitken (ADHB Board member)  
Pat Booth (WDHB Board member)  
Susan Buckland (ADHB Board member)  
Chris Chambers (ADHB Board member)  
Sandra Coney (WDHB Board member) (present from 2.10p.m)  
Robyn Northey (ADHB Board member)  
Christine Rankin (WDHB Board member)  
Allison Roe (WDHB Board member)  
Tim Jelleyman (Co-opted member)  
Eru Lyndon (Co-opted member)

**ALSO PRESENT:** Dale Bramley (WDHB, Chief Executive)  
Garry Smith (ADHB, Chief Executive)  
Debbie Holdsworth (WDHB, Acting Chief Planning and Funding Officer)  
Denis Jury (ADHB, Chief Planning and Funding Officer)  
Taima Campbell (ADHB, Executive Director of Nursing)  
Hilda Fa'asalele (ADHB, General Manager, Pacific Health)  
Paul Garbett (WDHB, Board Secretary)  
Aroha Haggie (ADHB, Health Gain Manager Maori)  
Alan Greenslade (Project Manager, Primary Care)  
Stuart Jenkins (Clinical Director, Primary Care)  
Cliff La Grange (WDHB, Finance Manager)  
Janice Mueller (ADHB, Director Allied Health – Scientific and Technical)  
Andrew Old (ADHB, Medical Advisor – Funding Division)  
Janine Pratt (WDHB, Group Planning Manager)  
Imelda Quilty-King (WDHB Community Engagement Co-ordinator)  
Tim Wood (WDHB Manager Funder NGO)

**PUBLIC AND MEDIA REPRESENTATIVES:**

Deborah Dalliessi, North Shore Community Health Voice  
Tracy McIntyre, Waitakere Health Link  
Margaret Willoughby, Rodney Health Link  
Lynda Williams, Auckland Women's Health Council  
Lorelle George, HealthWest  
Nick Swain, ProCare

**APOLOGIES:** Apologies were received from Jo Agnew, Rob Cooper, Alfred Ngaro and Naida Glavish.

## **PART I – Items considered in public meeting.**

### **WELCOME**

The Chair, Lee Mathias, welcomed all to the first combined meeting of the Auckland and Waitemata District Health Boards' Community and Public Health Advisory Committees. She commented that many of those present had a history of involvement with both organisations.

### **PRESENTATION – Primary Care Strategic Direction**

Stuart Jenkins, Clinical Director Primary Care, provided this presentation, a copy of which is attached to these minutes as Appendix 1.

In answer to a question relating to after hours care, Stuart Jenkins advised that this is a good example of an issue that needs to be managed on a locality basis. The process involved literally taking a map of an area, for example West Auckland, understanding the data relating to existing services and who is accessing them, planning, and then engaging with providers.

The Boards' Chair, Lester Levy, noted that "after hours" is an example of terminology that is no longer relevant. What is wanted is access and continuity of service. It would make sense for example for some general practitioners and other primary care providers to operate say from 2p.m to 10p.m. He suggested that out dated terminology may be reflected in discussion being old fashioned compared to where it needs to be.

With regard to the presentation, Denis Jury noted that what is being undertaken is an important piece of work, which is starting to bring some sense around primary care. The presentation had been designed to give a taste of what is involved. Next month two more detailed papers would be provided around how we make this work and how we develop and manage localities. These would be very important papers in terms of how we operate in future with primary care.

### **DISCLOSURE OF INTERESTS**

There were no notifications of additions or amendments to interests that had been previously advised by members.

There were no identified conflicts of interest for the open part of this agenda.

### **SETTING THE SCENE FOR COMBINED COMMITTEE MEETINGS – LESTER LEVY**

Lee Mathias again welcomed those present and invited the Chair of the two Boards, Lester Levy, to say a few words.

Lester Levy welcomed everyone present. He stated that the process of collaboration across the region and particularly between Auckland DHB and Waitemata DHB is not to be viewed as a "little trial", but as the way forward. It would be extremely important that Board members and managers provided a model of working together collaboratively. He took this process extremely seriously and had a strong expectation that Board members and senior executives would make a real effort to overcome any obstacles to it. He said that no one should underestimate his commitment to patients and what they needed. People shared in that, but sometimes got distracted by particular issues.

Lester Levy noted the general expectation that on most matters to come to the combined committee meetings, the management of the two Boards would speak as one voice, although at times there would be exceptions with issues particular to one Board only. An overall objective is to seek better outcomes in terms of resources allocated. This is a serious and deliberate move towards collaboration in the best interests of our population and patients.

## 1. AGENDA ORDER AND TIMING

Items were taken in the same order as listed in the agenda.

## 2. COMMITTEE MINUTES

### 2.1 Confirmation of the Minutes of the Meeting of the Waitemata DHB Community and Public Health Advisory Committee held on 13 July 2011 (agenda pages 1-10)

**Resolution** (Moved Pat Booth / Seconded Sandra Coney)

**That the Minutes of the Waitemata District Health Board Community and Public Health Advisory Committee Meeting held on 13 July 2011 be approved.**

#### Carried

#### Matters Arising:

No issues were raised.

### 2.2 Confirmation of the Minutes of the Meeting of the Auckland DHB Community and Public Health Advisory Committee held on 20 July 2011 (agenda pages 11-18)

**Resolution** (Moved Lee Mathias / Seconded Peter Aitken)

**That the Minutes of the Auckland District Health Board Community and Public Health Advisory Committee held on 20 July 2011 be approved.**

#### Carried

#### Matters Arising

No issues were raised.

## 3. DECISION ITEMS

### 3.1 Proposed Approach to the Combined Auckland DHB and Waitemata DHB Community and Public Health Advisory Committee Meetings (agenda pages 19-26)

In the course of consideration of this report, the following matters were noted or confirmed:

- Meetings to be monthly for the remainder of 2011, moving to six weekly for 2012.
- The meeting venue for 2011 is to be 15 Shea Terrace, Takapuna, but with the expectation that meeting venues alternate between Auckland DHB and Waitemata DHB in 2012.
- With regard to Section 2 of the agenda report, Susan Buckland asked that it be noted that in her view the two Boards had agreed to the proposal for combined committees, rather than initiated it.
- Any decisions made will need to be recommendations to the respective Boards.
- A review of the functions and benefits of the combined advisory committee meetings is to be carried out at the time meetings move to the six weekly cycle.
- Historically, the two CPHAC Committees have been run very differently. This is an opportunity to start with a fresh approach.
- The default position is that agenda papers will be joint papers from ADHB and WDHB.

- While each Board had developed its own set of performance indicators, the intention will be to avoid presenting CPHAC with totally different sets of indicators for the two Boards.
- The Board Chair noted that he would like to see more challenge of the status quo, in the context of considering different ways of achieving the objectives in the District Annual Plans.
- The decision to move to a six monthly cycle for 2012 had been a decision of both Boards. Regular monthly updates (for example, financial reporting) would still occur, e-mailed to Board members as soon as available.
- With regard to the relationship between Waitemata DHB and its Health Links, the intention is to continue and improve the existing relationships. There will be regular meetings with the Chief Executive to try and expedite the solution of any issues they had. In response to a request that the relationship at a political level not be lost sight of, Dale Bramley offered to discuss options with the Health Links over what would work best and come back to CPHAC on that.
- Garry Smith advised that Auckland DHB would be keen to learn from the Health Links experience. In addition to that, ADHB has been developing an electronic means of connecting with the population, called Healthvoice, inviting comment and posing questions for feedback. A third avenue for connecting with the community is through community networks.
- Committee terms of reference - Chris Chambers provided some suggested wording changes, including moving from passive to active voice, for consideration by Denis Jury and Debbie Holdsworth. It was also noted that the last line of Section 1 of the Terms of Reference needs to be corrected to read: "While constituted as each Board's separate CPHAC, they will meet and act as one committee."

**Resolution** (Moved Warren Flaunty / Seconded Chris Chambers)

**That it be recommended to the Auckland and Waitemata District Health Boards:**

- 1. That the proposed approach to the management of the combined Community and Public Health Advisory Committee Meetings is supported.**
- 2. That the function and benefits of the combined advisory committees be reviewed at the time that meetings move onto the proposed six weekly cycle.**

**Carried**

#### **4 INFORMATION ITEMS**

There were no information items.

#### **5. STANDARD MONTHLY REPORTS**

##### **5.1 Planning and Funding Update** (agenda pages 27-36)

With regard to Community Pharmacy, the Committee was advised that a pharmacist in Mt Albert had been convicted and was awaiting sentencing for dispensing prescribed generic drugs but claiming for far higher priced brand name drugs. There was a discussion around how such offences are detected. Tim Wood (WDHB-Group Funding Manager) advised that comparison of prescribing patterns nationally can help identify issues, but detection of offences relied heavily on audit and on individuals reporting their concerns. In discussion it was noted that alertness and sophistication are being enhanced in internal audit and there are benefits from applying enhanced audit techniques in this area.

The Committee Chair noted the importance that introducing electronic pricing linked with the claims system would have in preventing fraud. Tim Wood advised that a small scale pilot is taking place in South Auckland, with a larger pilot due to be rolled out. There are a number of issues to be worked through, but he hoped that the system could be in place nationally within two years.

Progress on the regional after hours service solution - it was agreed that the weekly updates being provided to the Auckland DHB Board members would also be provided to Waitemata DHB Board members.

Eru Lyndon made the suggestion that reporting round BSMC (Better Sooner More Convenient Primary Health Care) could be an opportunity to incorporate some reporting from Whanau Ora providers.

Mental health patients living in the community – it was agreed that a joint paper be prepared for CPHAC on mental health residential facilities located in local communities covering location, who is providing, issues and risks, safety and how crises are handled.

Child and Adolescent Oral Health Business Case – while there had been some positive feedback about increased volumes at school dental clinics, the building programme was not yet complete by any measure. At this stage it would be premature to start reporting on outcomes, but in two to three months it would be timely to start looking at changes in numbers receiving dental care.

Fluoridation – Robyn Northey advised that she had raised the issue of the absence of fluoridation in Onehunga at the Local Board meeting for that area, but had not received the support of the Local Board. It was noted that there are very divergent views around fluoridation. Allison Roe offered to provide information on concerns regarding fluoridation to any Committee members who would like to receive that.

Mural at North Shore Hospital car park development – in answer to a question, the meeting was advised that this had been designed so that it can be cut up into sections, refreshed and repainted and framed for hanging.

POAC (Primary Options Acute Care) - there was a discussion around the question of the evidence to show whether or not POAC is making a difference. There was general agreement that as with any change project, there should be a proper evaluation. It was agreed that there should be robust regular reporting on POAC to CPHAC.

Health target reporting – Eru Lyndon suggested that it would be useful to receive with these reports information relating to Maori and Pacific populations in terms of the targets. Denis Jury advised that health target reporting was being considered as part of the review of the framework for these reports in future.

The Planning and Funding Update report was received by the Committee.

## **6. RESOLUTION TO EXCLUDE THE PUBLIC** (agenda page 37)

**Resolution** (Moved Warren Flaunty /Seconded Max Abbott)

**That, in accordance with the provisions of Schedule 3, Sections 32 and 33, of the NZ Public Health and Disability Act 2000:**

**The public now be excluded from the meeting for consideration of the following item, for the reasons and grounds set out below:**

General subject of items to be considered	Reason for passing this resolution in relation to each item	Ground(s) under Clause 32 for passing this resolution
1. Pharmaceuticals	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist, under section 6, 7 or 9 (except section 9 (2) (g) (i)) of the Official Information Act 1982.</p> <p>[NZPH&amp;D Act 2000 Schedule 3, S.32 (a)]</p>	<p><b>Maintenance of the Law</b> The disclosure of information would be likely to prejudice the maintenance of the law, including the prevention of, investigation of, and detection of offences, or prejudice the right to a fair trial.</p> <p>[Official Information Act 1982 S.6 (c)]</p> <p><b>Confidence</b> The disclosure of information would not be in the public interest because of the greater need to protect information which if made available:</p> <ul style="list-style-type: none"> <li>i) would disclose a trade secret; or</li> <li>ii) would be likely to unreasonably prejudice the commercial position of any person who supplied, or who is the subject of, such information.</li> </ul> <p>[Official Information Act 1982 S.9 (2) (b)]</p>

**Carried**

3.28p.m to 3.57p.m - public excluded session.

The meeting in open session resumed at 3.57p.m.

There was no general business.

The Committee Chair thanked members for their participation in the first combined meeting.

The meeting concluded at 4.00p.m.

SIGNED AS A CORRECT RECORD OF A MEETING OF THE AUCKLAND AND WAITEMATA DISTRICT HEALTH BOARDS' COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEES HELD ON 10 AUGUST 2011

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CHAIR

**Actions Arising and Carried Forward from Meetings of the  
Community & Public Health Advisory Committees  
as at 12 August 2011**

Meeting	Agenda Ref	Topic	Person Responsible	Expected Report Back	Comment
WDHB CPHAC 13/4/11	4.3	<u>Interpreter Service</u> – Next Asian Health Service Update to include information on level of service provided, number of times used and cost.	Sue Lim	CPHAC 12/10/11	
WDHB CPHAC 13/7/11	3.1	<u>Correlations of health needs by linking data</u> - a report to be prepared for CPHAC on other possible approaches that would assist in progressing understanding of family health needs based on linkages.	Peter Sandiford	CPHAC 12/10/11	
WDHB CPHAC 13/7/11	4.2	<u>Smoking</u> - a report to be provided for HAC on the support being given to staff to quit smoking and how enforcement of the Board's non-smoking policy in hospital grounds and other sites is proceeding, and on the ADHB approach and how we might align where appropriate.	Alan Wilson	HAC 31/8/11	
CPHAC 10/8/11	3.1	<u>Relationship Waitemata DHB and its Health Links</u> – options to maintain relationships at a political level to be discussed with Health Links and recommendation made to CPHAC.	Dale Bramley		
CPHAC 10/8/11	3.1	<u>CPHAC Terms of Reference</u> – suggested improvements from Chris Chambers to be considered.	Denis Jury, Debbie Holdsworth		
CPHAC 10/8/11	5.1	<u>Regional After Hours Services Solution</u> – weekly updates to ADHB Board Members also to be provided to WDHB Board members.	Denis Jury, Debbie Holdsworth		
CPHAC 10/8/11	5.1	<u>Reporting from Whanau Ora Providers</u> – suggestion that this might be included with reporting around BSMC to be looked at.	Denis Jury, Debbie Holdsworth		
CPHAC 10/8/11	5.1	<u>Mental Health</u> – joint paper to be prepared for CPHAC on mental health residential facilities located in local communities covering location, who is providing, issues and risks, safety and how crises are handled.			
CPHAC 10/8/11	5.1	<u>Child and Adolescent Oral Health</u> – joint paper to be prepared for CPHAC covering statistics for the last 2-3 years.			
CPHAC 10/8/11	5.1	<u>POAC</u> – robust regular reporting on this to CPHAC.			